

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Thursday, November 17th, 2022

The regular monthly meeting of the Marshall County Personnel Board was held on Thursday, November 17th, 2022, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama.

Board member(s) present: David Watts, Chairman
Penni Windsor, Vice Chairman
Tim White, Secretary
Michael Clay, Board Member
Bill Stricklend, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, Personnel Specialist Janice Payne.

I. CALL TO ORDER

Chairman David Watts called the meeting to order.

Chairman Watts asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

Board Member Michael Clay offered the invocation.

III. PLEDGE OF ALLEGIANCE

Vice Chairman Penni Windsor led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Watts asked for a motion to approve the meeting agenda. Board member Bill Stricklend made a motion to approve the agenda. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Watts asked for a motion to approve the minutes of the Regular Board meeting held on Tuesday October 18th, 2022. Secretary Tim White made a motion to approve the minutes. Board Member Michael Clay seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

VI. PUBLIC COMMENTS

Chairman David Watts asked for Public Comments. – There were none.

VII. OLD BUSINESS

Commission –Chairman Watts asked for a motion to approve the request from Commissioner Ronny Shumate to change the current Bereavement Policy (Section 11.7.3) Board member Bill Stricklend made a motion to, duly seconded by Vice Chairman Penni Windsor. The motion was carried by voice vote with no “nay” votes being cast.

VIII. NEW BUSINESS –

Commission –Chairman Watts asked for a motion to approve the request from the County Commission Chairman James Hutcheson to hire an individual for the EMA Director position at a Grade 113 – Step 6 with 1 year to enter the Certified Local Emergency Manager (CLEM) Certification program. Board member Bill Stricklend made a motion but motion died due to lack of second.

Commission –Chairman Watts asked for a motion to approve the request from the County Commission Chairman James Hutcheson to hire an individual for the EMA Director position at a Grade 113 – Step 6 with 2 years to obtain an associate’s degree in order to enter the Certified Local Emergency Manager (CLEM) Certification program. Board member Bill Stricklend made a motion but withdrew the motion from the table. Second by Michael Clay. The motion to withdraw the motion form the table was carried by voice vote with no “nay” votes being cast.

Commission –Chairman Watts asked for a motion to approve the request from the County Commission Chairman James Hutcheson to hire Blake Farmer in the EMA Director position at a Grade 113 – Step 6. Board member Bill Stricklend made the motion duly seconded by Secretary Tim White. The motion carried by voice vote with Vice Chairman Penni Windsor casting the only “nay” vote.

IX. Legal Update –

Board Attorney Jeffrey McLaughlin stated there was nothing at this time.

X. Staff Report – Personnel Administrator – Christy Kelley

**Personnel Update for
October 18th, 2022 – November 15th, 2022**

New Hires

William Isbell	Deputy	10/17/2022	Step 1
Lana Bloxom	Deputy – Temporary	10/17/2022	N/A
George Harwell	Planner/Vol Coordinator – Temporary	10/18/2022	N/A
Larry Washburn	Equipment Operator Tech - Dist. 2	11/7/2022	Step 1

Terminations

Robert Cooper	Corrections Officer	10/18/2022
Mitchell Peavy	Corrections Officer	10/20/2022
Elizabeth Tejada	Probate Clerk	11/11/2022
Steven Guthrie	Chief Deputy	11/09/2022

Promotions, Demotions & Transfers

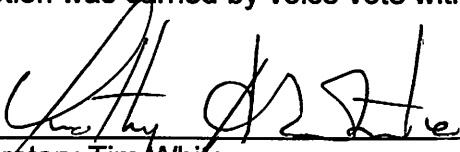
None to report.

Open Enrollment

Open enrollment for benefits is currently taking place. New employee guides have been distributed to all employees.

XI. ADJOURNMENT

Chairman Watts asked for a motion to adjourn the Personnel Board meeting. Board Member Bill Stricklend made the motion, duly seconded by Vice Chairman Penni Windsor. The motion was carried by voice vote with no "nay" votes being cast.



Secretary Tim White
Marshall County Personnel Board
Meeting Date: November 17th, 2022

1-9-2023
Date