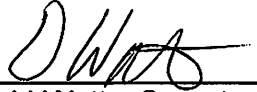
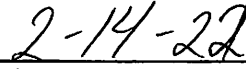


X. ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Vice Chairman Penni Windsor made the motion to adjourn. Board member Tim White seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.



David Watts, Secretary
Marshall County Personnel Board
Meeting Date: January 25th, 2022



Date

VIII. Legal Update –

Attorney Jeff McLaughlin stated that he has drafted a proposed policy change for Section 12.6.3 to be considered by the Personnel Board for the Personnel Administrator to be able to authorize appointments up to step three.

IX. Staff Report –

Personnel Administrator Christy Kelley reported the following for period December 8th, 2021, thru January 18th, 2022.

New Hires

Janet Walden	Appraisal Technician I	12/13/2021
Tracy Detweiler	Appraisal Technician I	12/20/2021
Barry Maddux Jr.	Investigator	12/20/2021
Alyssa Davis	Appraiser Trainee – PP	01/03/2022
Adam Davis	Deputy	01/03/2022
Kimberly Rivas	Corrections Officer	01/03/2022
James D. Welborn	Planner – Volunteer Coord EMA	01/03/2022
Courtney Chapman	Deputy/SRO	01/18/2022

Terminations

Leslie Allen	Mapper I	12/19/2021
Jerry T. Hall	Corrections	12/25/2021
Douglas Gibbs	Chief Deputy	12/31/2021
Maji Billingsley	Corrections Officer	12/31/2021
Diana Guzman	Probate Clerk	01/11/2022

Promotions, Demotions & Transfers

Effective 01/01/2022: Christopher Pearce was promoted from a Deputy to a Deputy Sergeant. Roy Hester Hollis was promoted from a Deputy SRO to a Deputy Sergeant – SRO. Ted Thompson was promoted from a Deputy to a Deputy Sergeant.

Effective 01/03/2022: William Hall III was promoted from deputy to an Investigator. Donald E. Gaffney was promoted from a Corrections officer to a Corrections Sergeant.

One-Time Payout of Annual Leave

The County Commission approved and processed a one-time payout (maximum of 80 hours) to employees who had an annual leave balance of more than 300 hours on December 31, 2021.

There were none.

VI. OLD BUSINESS

There was none.

VII. NEW BUSINESS –

Sheriff – Chairman Whisenant asked for a motion to approve a request from Sheriff Phil Sims to add an Assistant Jail Administrator Position (Job Code – 714 Grade 110 - \$17.68) Vice Chairman Penni Windsor made the motion. Board Member Tim White seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Sheriff – Chairman Whisenant asked for a motion to approve a request from Sheriff Phil Sims to add a K9 Investigator Position (Job Code – 751 Grade 110 - \$17.68) Secretary David Watts made the motion. Board Member Tim White seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Sheriff – Chairman Whisenant asked for a motion to approve a job description for Assistant Jail Administrator position. Vice Chairman Penni Windsor made the motion. Board Member Tim White seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Sheriff – Chairman Whisenant asked for a motion to approve a job description for a K9 Investigator position. Board Member Tim White made the motion. Secretary David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Revenue Commission – Chairman Whisenant asked for a motion to approve a request from Revenue Commissioner Michael Johnson to add an Administrative Coordinator position in the Revenue department (Job Code 154 Grade 108 - \$15.44) Secretary David Watts made the motion. Board Member Tim White seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Revenue Commission – Chairman Whisenant asked for a motion to approve a job description for an Administrative Coordinator-Revenue position. Secretary David Watts made the motion. Board Member Tim White seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Commission – Chairman Whisenant asked for a motion to approve a request from Chairman James Hutcheson to add an Animal Shelter Technician position, contingent upon funding from the County Commission. Board Vice Chairman Penni Windsor made the motion. Secretary David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Commission – Chairman Whisenant asked for a motion to table the request to remove the CDL requirements for the Equipment Operator I position due to the New Federal Motor Carrier Safety Administration (FMCSA) requirements. Secretary David Watts made a motion. Board member Tim White seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Tuesday, January 25th, 2022

The regular monthly meeting of the Marshall County Personnel Board was held on Tuesday, January 25th, 2022, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order.

Board member(s) present: Charles Whisenant, Chairman
Penni Windsor, Vice Chairman
David Watts, Secretary
Tim White, Board Member

Board member(s) absent: Ben Gamel, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley and Personnel Specialist Janice Payne.

CALL TO ORDER

Chairman Charles Whisenant called the meeting to order.

Chairman Whisenant announced that Board Member Ben Gamel resigned his position, and a new appointment will be announced soon.

Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

I. INVOCATION

The invocation was offered by Vice Chairman Penni Windsor.

II. PLEDGE OF ALLEGIANCE

Board Member Tim White led the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Chairman Whisenant asked for a motion to approve the meeting agenda. Vice Chairman Penni Windsor made a motion to approve the agenda. Board Member Tim White seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

IV. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Regular Board meeting held on Tuesday December 14th, 2021. Vice Chairman Penni Windsor made a motion to approve the minutes. Secretary David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.