

## Terminations

Anith G. Young Sr.	Probate Clerk (Retired)	09/30/2021
Timmy Tingle	Center Manager – Grant P/T	10/08/2021
Matthew Stinson	Corrections Officer	10/13/2021
Matthew Sauls	Corrections Officer	10/21/2021
Kelly Rousseau	Dispatcher	10/29/2021
Michael Acquaviva	Investigator (Retired)	10/30/2021
Valerie Garrard	Corrections Officer	11/05/2021
Hickok, Kimberly	Appraisal Technician I	11/05/2021
Jason Trey Dorsett	Equipment Oper I – Dist. 3	11/12/2021

## Promotions, Demotions & Transfers

Effective 10/11/2021, Amanda Taylor was promoted from a Probate Clerk to a Sr. Probate Clerk.

## Wellness Screenings

We ended with a **92%** participation rate for the wellness screenings.

## Benefits Open Enrollment

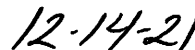
Open enrollment for Local Government Healthcare benefits and voluntary benefits is currently taking place. Representatives from Cobbs-Allen were onsite Tuesday, November 9th and Wednesday, November 10th to assist employees with any changes or questions they had concerning their voluntary benefits through Standard and VSP Vision. Open enrollment letters were sent to all employees, along with their new 2022 Employee Benefit Guides.

## X. ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Secretary David Watts made the motion to adjourn. Board member Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.



\_\_\_\_\_  
David Watts, Secretary  
Marshall County Personnel Board  
Meeting Date: November 15<sup>th</sup>, 2021



\_\_\_\_\_  
Date

**VII. NEW BUSINESS –**

**County Commission** – Chairman Whisenant asked for a motion to adopt a Resolution from the County Commission Recommending Longevity Payment for eligible County Employees. Secretary David Watts made the motion. Board Member Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

**County Commission** – Chairman Whisenant asked for a motion to create a COVID-19 related leave policy to grant an additional 80 hours of COVID related leave for County Employees through September 30, 2022, as recommended by the County Commission. Vice Chairman Penni Windsor made the motion contingent upon policy draft. Secretary David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

**Maintenance** – Chairman Whisenant asked for a motion to approve the request from Chief Maintenance Supervisor Brad Kilpatrick to replace the current vacant Maintenance Technician position (Grade 108) with a Maintenance Technician Assistant position (Grade 105). Secretary David Watts made the motion. Board Member Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

**Maintenance** – Chairman Whisenant asked for a motion to approve the Maintenance Technician assistant job description. Secretary David Watts made the motion. Board Member Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

**Personnel Board** – Chairman Whisenant asked for a motion to change the December Personnel Board meeting date to Tuesday, December 14th, 2021, due to schedule conflicts. Board Member Tim White made the motion. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

**VIII. Legal Update –**

Attorney Jeff McLaughlin stated there was nothing to report at this time.

**IX. Staff Report –**

Personnel Administrator Christy Kelley reported the following for period October 8th, 2021, thru November 12th, 2021.

**New Hires**

Charlie Adams	Equipment Oper I – Dist. 1	10/12/2021
Jeremy Griggs	District Foreman	10/12/2021
Shawna Champion	Bus Driver COA P/T	10/19/2021
Megan R. Williamson	Probate Clerk	11/01/2021
Tracy Detweiler	Revenue Clerk Temp.	11/08/2021
Diana Guzman	Probate Clerk	11/08/2021

# MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, November 15th, 2021

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, November 15th, 2021, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order.

**Board member(s) present:** Charles Whisenant, Chairman  
Penni Windsor, Vice Chairman  
David Watts, Secretary  
Ben Gamel, Board Member  
Tim White, Board Member

Also, present were Attorney Jeff McLaughlin and Personnel Administrator Christy Kelley.

## CALL TO ORDER

Chairman Charles Whisenant called the meeting to order. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

### I. INVOCATION

The invocation was offered by Vice Chairman Penni Windsor.

### II. PLEDGE OF ALLEGIANCE

Chairman Charles Whisenant led the Pledge of Allegiance.

### III. APPROVAL OF AGENDA

Chairman Whisenant asked for a motion to approve the meeting agenda. Board Member David Watts made a motion to approve the agenda. Board Member Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

### IV. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Regular Board meeting held on Tuesday, October 19<sup>th</sup>, 2021. Vice Chairman Penni Windsor made a motion to approve the minutes. Secretary David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

### V. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

There were none.

### VI. OLD BUSINESS

None