

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, July 12th, 2021

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, July 12th, 2021, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order.

Board member(s) present: Charles Whisenant, Chairman
Penni Windsor, Vice Chairman
David Watts, Secretary
Ben Gamel, Board Member
Martha Handschumacher, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, Personnel Specialist Janice Payne, Chief Deputy Doug Gibbs, Commissioner Joey Baker, Commissioner James R. Watson, Probate Judge Andrea LeCroy, Revenue Commissioner Michael Johnson. Several other employees and citizens were in attendance.

Prior to the meeting, Board Member Martha Handschumacher was sworn in by Attorney Jeff McLaughlin to serve her 2nd term on the Marshall County Personnel Board. Mrs. Martha Handschumacher was appointed by Representative Wes Kitchens – House District 27.

CALL TO ORDER

Chairman Charles Whisenant called the meeting to order. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

I. INVOCATION

The invocation was offered by Vice Chairman Penni Windsor.

II. PLEDGE OF ALLEGIANCE

Board Member Martha Handschumacher led the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Chairman Whisenant asked for a motion to approve the meeting agenda. Vice Chairman Penni Windsor made a motion to approve. Secretary David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

IV. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Personnel Board Meeting held on Wednesday June 23rd, 2021. Secretary David Watts made the motion to approve the minutes. Board Member Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

V. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

Andrea Dorsett inquired about the current pay scale.

VI. OLD BUSINESS

Personnel Board – Chairman Whisenant asked for a motion to table the Pay for Performance Plan. Board Member Ben Gamel made a motion to table. Secretary David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

VII. NEW BUSINESS –

Probate – Chairman Whisenant asked for a motion to approve a request from Judge Andrea LeCroy to add 3 additional Probate Clerk positions (Job Code 160 - Grade 104) Contingent upon funding from the County Commission. Board Member Martha Handschumacher made the motion. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Probate – Chairman Whisenant asked for a motion to approve a request from Judge Andrea LeCroy to add 1 additional Sr. Probate Clerk position (Job Code 162 – Grade 106) Contingent upon funding from the County Commission. Board Member Martha Handschumacher made the motion. Secretary David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board – Chairman Whisenant asked for a motion to table the Evergreen Job Descriptions. Vice Chairman Penni Windsor made the motion to table. Secretary David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Revenue – Chairman Whisenant asked for a motion to approve a request from Revenue Commissioner Michael Johnson to allow all Revenue Clerks to obtain Senior Clerk levels. Secretary David Watts made the motion. Board Member Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

VIII. Legal Update –

Attorney Jeff McLaughlin stated there was nothing to report at this time.

IX. Staff Report –

Personnel Administrator Christy Kelley reported the following for period June 18th, 2021, thru July 7th, 2021:

New Hires

Wesley Quesnel	Corrections Officer	06/08/2021	Left off June Report
Sierra Brooke Wilson	Deputy – SRO	06/08/2021	Left off June Report
Christopher Bridges	Equipment Operator I – Dist. 1	06/21/2021	
Tabatha C. Beck	Dispatcher	07/06/2021	
John P. Rogers	Equipment Operator I – Dist. 4	07/06/2021	

Terminations

Christian Slusher	Corrections Officer	06/05/2021	Left off June Report
Dustin K. Woodall	Deputy	06/22/2021	
Colton White	Corrections Officer	07/04/2021	

Promotions, Demotions & Transfers

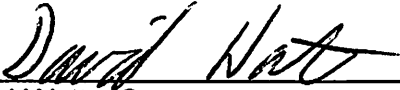
Jail- Effective July 3rd, 2021, Jacob Clontz was promoted from a Corrections Officer to a Sr. Corrections Officer. Appraisal – Andrew Troup was promoted from an Appraisal Technician I to an Appraiser Trainee Personal Property, effective 07/07/2021.

Wellness Screenings

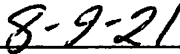
Notices to department heads and letters have been sent to all employees who have not participated in the wellness screening. The next on-site screening is scheduled on Thursday, July 15th, from 1:00 – 4:00 p.m.

X. ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Secretary David Watts made the motion to adjourn. Board Member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.



David Watts, Secretary
Marshall County Personnel Board
Meeting Date: July 12th, 2021



Date