

# MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, March 8<sup>th</sup>, 2021

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, March 8<sup>th</sup>, 2021, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order.

**Board member(s) present:** Charles Whisenant, Chairman  
Penni Windsor, Vice Chairman  
Martha Handschumacher, Board Member  
Ben Gamel, Board Member

**Board member(s) Absent:** David Watts, Secretary (Conferenced in)

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, Personnel Specialist Janice Payne, Sheriff Phil Sims, Assistant Chief Deputy Steve Guthrie, Commission Chairman James Hutcheson, Commissioner Rick Watson, Commissioner Lee Sims, Commissioner Joey Baker, Revenue Commissioner Michael Johnson, Cindy Webb, Kim Garrison, Sandra Bishop, Andrea Dorsett, Angela Foster, Lea Ann Graves, Kay Johnson and Joe Cagle.

## CALL TO ORDER

Chairman Charles Whisenant called the meeting to order. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

### I. INVOCATION

The invocation was offered by Vice Chairman Penni Windsor.

### II. PLEDGE OF ALLEGIANCE

Board Member Ben Gamel led the Pledge of Allegiance.

### III. APPROVAL OF AGENDA

Chairman Whisenant asked for a motion to approve the meeting agenda. Board Member Martha Handschumacher made a motion to approve. Board Member Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

### IV. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Personnel Board Meeting held on Monday February 8th, 2021. Secretary David Watts made the motion to approve the minutes of the Personnel Board meeting held on Monday, February 8th, 2021. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

### V. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

There were none.

**VI. OLD BUSINESS**

**District #1** – Chairman Whisenant asked for a motion to table the request from Commissioner Ronny Shumate to create a Superintendent position at District # 1. No motion made.

**VII. NEW BUSINESS –**

**Personnel Board** – Chairman Whisenant asked for a motion to table revised job descriptions from Evergreen. Secretary David Watts made a motion to table. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

**Personnel Board** – Chairman Whisenant asked for a motion to table a beginning process to define a pay for performance plan for FY 21-22. Secretary David Watts made a motion to table. Board Member Ben Gamel seconded the motion. The motion was carried by voice vote 3 to 1, with one “nay” vote being cast by Vice Chairman Penni Windsor.

**VIII. Legal Update –**

Attorney McLaughlin stated there was nothing to report at this time.

**IX. Staff Report –**

Personnel Administrator Christy Kelley reported the following for period February 6th, 2021 thru March 5, 2021:

**New Hires**

Ashleigh Bubbett	County Administrator	02/08/2021
Matthew Taylor	Corrections Officer	02/16/2021
Billy N. Mauldin	Deputy	02/16/2021
William Jarmon	Deputy - School Resource Officer	02/16/2021
Holder W. Smith	Corrections Officer	02/22/2021

**Terminations**

Abraham Lopez	Corrections Officer	02/11/2021
Daniel Lindsay	Corrections Officer	02/12/2021
Matthew Taylor	Corrections Officer	02/17/2021
Tyler Culpepper	Corrections Officer	02/28/2021
Shelly Fleisher	County Administrator	03/05/2021

**Promotions, Demotions & Transfers**

Effective February 16<sup>th</sup>, 2021, Dustin Woodall was promoted from a corrections office to a Deputy. Joshua Eller was promoted from a dispatcher to a Deputy-SRO, effective 02/27/2021.

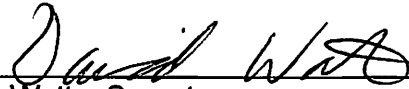
## Evergreen Pay Study

All revised job descriptions were sent out to the departments for review. The deadline to return the job descriptions was Friday, March 5<sup>th</sup>.

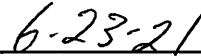
The performance evaluation forms were updated by Evergreen to factor in the goals scores that was added to the employee evaluation forms. Training on the new forms will be scheduled in the upcoming weeks. The new job descriptions need to be approved for the supervisors to use when conducting the evaluations and setting goals.

### X. ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Vice Chairman Penni Windsor made the motion to adjourn. Board Member Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.



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David Watts, Secretary  
Marshall County Personnel Board  
Meeting Date: March 8th, 2021



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Date