

# MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, February 8<sup>th</sup>, 2021

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, February 8<sup>th</sup>, 2021, in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order.

**Board member(s) present:** Charles Whisenant, Chairman  
Penni Windsor, Vice Chairman  
David Watts, Secretary  
Martha Handschumacher, Board Member

**Board member(s) Absent:** Ben Gamel, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, Personnel Specialist Janice Payne, Commissioner Ronny Shumate, Commissioner Joey Baker, Kim Garrison, Lea Ann Graves, and Rhonda McCoy.

## CALL TO ORDER

Chairman Charles Whisenant called the meeting to order. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

### I. INVOCATION

The invocation was offered by Secretary David Watts.

### II. PLEDGE OF ALLEGIANCE

Board Member Martha Handschumacher, led the Pledge of Allegiance.

### III. APPROVAL OF AGENDA

Chairman Whisenant asked for a motion to approve the meeting agenda. Board Member Martha Handschumacher made a motion to approve. Secretary David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

### IV. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Personnel Board Meeting held on Monday January 4<sup>th</sup>, 2021. Vice Chairman Penni Windsor made the motion to approve the minutes of the Personnel Board meeting held on Monday, January 4<sup>th</sup>, 2021. Secretary David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

### V. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

There were none.

**VI. OLD BUSINESS**

**District # 1** – Chairman Whisenant asked for a motion to approve the request from Commissioner Ronny Shumate to create a Superintendent position at District # 1. No motion made. Chairman Whisenant asked for a motion to table this item. No motion made.

**Personnel** – Personnel Administrator Christy Kelley updated the Personnel Board on Evergreen’s Job Description Process.

**VII. NEW BUSINESS –**

**Personnel** – Chairman Whisenant asked for a motion to go into Executive Session to discuss the General Reputation and Character, Job Performance of an employee. Chairman Whisenant asked for a motion to enter into Executive Session. Secretary David Watts made a motion to enter into Executive Session. Board Member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no “nay” votes being cast. Chairman Whisenant asked for a motion to come out of Executive Session. Board Member Martha Handschumacher made a motion to come out of Executive Session. Secretary David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

**VIII. Legal Update –**

Attorney McLaughlin stated there was nothing to report at this time.

**IX. Staff Report**

Personnel Administrator Christy Kelley reported the following for period January 1st, 2021 thru February 5, 2021:

**New Hires**

Karen Dooley	Appraiser I	01/04/2021
Stefanie Talley	Probate Clerk	01/04/2021
Christy Brodzinski	Probate Clerk	01/11/2021
Sharon Buck	Senior RX Coordinator - Temp	01/12/2021
Christian Slusher	Corrections Officer	01/19/2021

**Terminations**

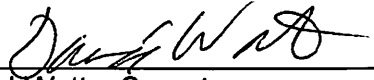
Patrick Meeks-Baker	Corrections Officer	01/16/2021
Keisten Hammett	Support Clerk – Sheriff	01/28/2021
Seth Greene	Deputy	1/29/2021

**Promotions, Demotions & Transfers**

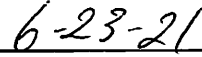
Effective January 18, 2021, Keith Duke, was promoted from an Equipment Operator III, to the District Foreman position in District # 3.

## ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Secretary David Watts made the motion to adjourn. Vice Chairman Penni Windsor seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.



\_\_\_\_\_  
David Watts, Secretary  
Marshall County Personnel Board  
Meeting Date: February 8th, 2021



\_\_\_\_\_  
Date