

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Tuesday, May 19th, 2020

The regular monthly meeting of the Marshall County Personnel Board was held on Tuesday, May 19th, 2020. in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama.

Board member(s) present: Charles Whisenant, Chairman
Ben Gamel, Vice Chairman
Penni Windsor, Secretary
Martha Handschumacher, Board Member
David Watts, Board Member

Also, present were Attorney Jeff McLaughlin, Personnel Administrator Christy Kelley, Personnel Assistant Janice Payne, Commission Chairman James Hutcheson, Commissioner David Kelley, Sheriff Phil Sims and Chief Deputy Doug Gibbs.

Prior to the meeting, Vice Chairman Ben Gamel was sworn in by Attorney Jeff McLaughlin to serve his 2nd term on the Marshall County Personnel Board. Mr. Gamel was appointed by Representative Kerry Rich – House District 26.

I. CALL TO ORDER

Chairman Whisenant called the meeting to order at 4:55 P.M. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

The invocation was offered by Board Member David Watts.

III. PLEDGE OF ALLEGIANCE

Secretary Penni Windsor led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Whisenant asked for a motion to amend the meeting agenda to propose a Resolution to authorize and encourage the County Commission to compensate the Sheriff's Department employees for hazard duty pay during the COVID - 19 emergency response for the months during which the emergency was in place, at a rate to be determined by the County Commission.. Secretary Penni Windsor made the motion. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

Chairman Whisenant asked for a motion to approve the agenda as amended. Secretary Penni Windsor made the motion. Board Member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Personnel Board Meeting held on March 9th, 2020. Board Member David Watts made the motion to approve the minutes. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

VI. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

There were none.

VII. OLD BUSINESS

Personnel Board - Chairman Whisenant asked for a motion to change Section 11.6 – Sick Leave & 11.6.4 – Use of Sick Leave in the Marshall County Personnel Handbook. Secretary Penni Windsor made the motion. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board - Chairman Whisenant asked for a motion to change Section 11.5.4 – Use of Annual Leave in the Marshall County Personnel Handbook. Vice Chairman Ben Gamel made the motion. Secretary Penni Windsor seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board - Chairman Whisenant asked for a motion to change Section 11.9.1 – Family & Medical Leave Act – Addendum in the Marshall County Personnel Handbook. Board Member Martha Handschumacher made the motion. Board Member David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board - Chairman Whisenant asked for a motion to change Section 11.2.3.1 – Compensatory Time in the Marshall County Personnel Handbook. Secretary Penni Windsor made the motion. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

VIII. NEW BUSINESS

Revenue Commission - Chairman Whisenant asked for a motion to approve the request from Revenue Commissioner Michael Johnson to change the education requirements for the Sr. Revenue Clerk position. Board Member Martha Handschumacher made the motion. Board Member David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Sheriff’s Office - Chairman Whisenant asked for a motion proposing a Resolution to authorize and encourage the County Commission to compensate the Sheriff’s Department employees for hazard duty pay during the COVID - 19 emergency response for the months during which the emergency was in place, at a rate to be determined by the County Commission. Board Member David Watts made the motion. Secretary Penni Windsor seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

LEGAL UPDATE

Attorney Jeff McLaughlin stated there was nothing to report at this time.

STAFF REPORT

Personnel actions for the period of March 7th, 2020 to May 15th, 2020 were:

There were six (6) new hires:

Gina Duncan	COA – Bus Driver P/T	03/04/2020
Cody Whitehead	Deputy	03/09/2020
Kenneth Eason	Deputy – SRO	03/09/2020
Stephanie Lemke	Appraiser Trainee PP	03/16/2020
Christopher Waldrep	Equipment Operator I – Dist. # 4	03/23/2020
Tyler Culpepper	Corrections Officer	03/31/2020

There were six (6) terminations:

Jerry Lambert	Meals on Wheels Driver – COA	03/15/2020
Nickolas Bonds	Communications IT Officer – EMA	04/15/2020
Brett Henderson	Deputy	04/15/2020
Damian Cervantes	Corrections Officer	04/28/2020
Marcus Martin	Corrections Officer	05/08/2020
Bobby R. Bailey	Support Clerk – Sheriff Temp	05/12/2020

Promotions, Demotions & Transfers

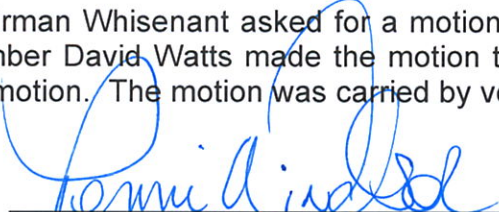
Damon Wesley was demoted to a Road Worker from a Road Maintenance Tech I position, effective 03/28/2020. Cynthia King was promoted from a Senior RX Coordinator position to the SHIP, AL Cares & Transportation Coordinator position, effective 04/25/2020.

Wellness Screenings – Local Government Healthcare

On-site wellness screenings are scheduled Thursday, May 21st for all County employees who have Local Government Insurance. With 80% participation, the County receives a premium discount for each active employee.

ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Board Member David Watts made the motion to adjourn. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.



Penni Windsor, Secretary
Marshall County Personnel Board
Meeting Date: May 19th, 2020



Date