

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, September 9th, 2019

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, September 9th, 2019. in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order at 6:00 P.M.

Board member(s) present: Charles Whisenant, Chairman
Ben Gamel, Vice Chairman
Penni Windsor, Secretary
David Watts, Board Member
Martha Handschumacher, Board Member

Also, present were Attorney Jeff McLaughlin, Christy Kelley, Personnel Administrator, Personnel Assistant Janice Payne, Sheriff Phil Sims, Chief Deputy Doug Gibbs, Assistant Chief Deputy Steve Guthrie, District 1 Commissioner Ronnie Shumate, District 2 Commissioner Rickey Watson, Commission Chairman James Hutcheson, County Administrator Shelly Fleisher, EMA Director Anita McBurnett, and District Foreman Cory Barnard.

I. CALL TO ORDER

Chairman Charles Whisenant called the meeting to order at 6:00 P.M. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

The invocation was offered by Board Member David Watts.

III. PLEDGE OF ALLEGIANCE

Chairman Charles Whisenant led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Whisenant asked for a motion to approve the meeting agenda. Secretary Penni Windsor made a motion to approve. Board Member David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Personnel Board Meeting held on Monday August 12th, 2019. Board Member David Watts made the motion to approve the minutes of the Personnel Board meeting held on Monday, August 12th, 2019. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

VI. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

There was none.

VII. OLD BUSINESS

There was none.

VIII. NEW BUSINESS

Sheriff - Chairman Whisenant asked for a motion to approve request from Sheriff Phil Sims to add 14 full-time Deputy-(SRO) positions, Grade 12. Secretary Penni Windsor made the motion to approve the request from Sheriff Phil Sims to add 14 full-time Deputy-(SRO) positions, Grade 12 Board Member David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Commission - Chairman Whisenant asked for a motion to approve the request from District 1 Commissioner Ronny Shumate to provide stand-by pay for the foreman in his district. Secretary Penni Windsor made the motion to table the item for further discussion on the next agenda. Board Member David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board - Chairman Whisenant asked for a motion to approve the request from Personnel Administrator Christy Kelley to change the Chief Investigator job code from 984 (Exempt Classification Section) to 780 (Public & Property Protection). Board Member Martha Handschumacher made the motion to approve the request from Personnel Administrator Christy Kelley to change the Chief Investigator job code from 984 (Exempt Classification Section) to 780 (Public & Property Protection). Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board - Chairman Whisenant asked for a motion to schedule a public hearing for November 12 to discuss changing Section 11.2.3.1 – Compensatory Time in the Marshall County Personnel Handbook and Call Out Pay. Board Member David Watts made the motion to schedule a public hearing for November 12 to discuss changing Section 11.2.3.1 – Compensatory Time in the Marshall County Personnel Handbook and Call Out Pay. Board Member Martha Handschumacher seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board - Chairman Whisenant asked for a motion to approve the request of date change for the October 14th and November 11th, 2019 Regular Personnel Board Meeting dates due to the state holidays. Board Member Martha Handschumacher made the motion to approve the request of date change for the October 14th and November 11th, 2019 Regular Personnel Board Meeting dates due to the state holidays. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Personnel Board- Chairman Whisenant turned the meeting over to Attorney Jeffrey McLaughlin for election of officers for the 2019-2020 fiscal year.

Attorney McLaughlin opened the floor for nominations for the office of Chairman of the Personnel Board. Charles Whisenant was nominated by Board Member David Watts. The nomination was seconded by Vice Chairman Ben Gamel. Board Member Martha Handschumacher moved to close the nominations for Chairman; seconded by Board Member David Watts.

A roll call vote was taken to close the nominations for Chairman with the following results:

Chairman - Charles Whisenant -

Yes

Vice Chairman - Ben Gamel -	Yes
Secretary – Penni Windsor -	Yes
Board Member – David Watts -	Yes
Board Member – Martha Handschumacher -	Yes

Attorney Jeff McLaughlin announced that the nominations for Chairman were closed. Attorney Jeff McLaughlin then announced that he would conduct the election for the nominee for Chairman.

A roll call vote for Charles Whisenant as Chairman was taken with the following results:

Chairman – Charles Whisenant	Abstain
Vice Chairman - Ben Gamel -	Yes
Secretary – Penni Windsor -	Yes
Board Member – David Watts -	Yes
Board Member -- Martha Handschumacher	Yes

Attorney McLaughlin declared Charles Whisenant as the Personnel Board Chairman.

Attorney McLaughlin opened the floor for nominations for the office of Vice Chairman of the Personnel Board. Ben Gamel was nominated by Chairman Charles Whisenant. The nomination was seconded by Board Member David Watts. Chairman Charles Whisenant moved to close the nominations for Vice Chairman; seconded by Board Member David Watts.

A roll call vote was taken to close the nominations for Vice Chairman with the following results:

Chairman - Charles Whisenant -	Yes
Vice Chairman - Ben Gamel -	Yes
Board Member – Penni Windsor -	Yes
Board Member – David Watts -	Yes
Board Member – Martha Handschumacher -	Yes

Attorney Jeff McLaughlin announced that the nominations for Vice Chairman were closed. Attorney Jeff McLaughlin then announced that he would conduct the election for the nominee for Vice Chairman.

A roll call vote for Ben Gamel as Vice Chairman was taken with the following results:

Chairman – Charles Whisenant	Yes
Vice Chairman - Ben Gamel -	Abstain
Secretary – Don Mitchell -	Yes
Board Member – David Watts -	Yes
Board Member – Martha Handschumacher -	Yes

Attorney McLaughlin declared Ben Gamel as the Personnel Board Vice Chairman.

Attorney McLaughlin opened the floor for nominations for the office of Secretary of the Personnel Board. Penni Windsor was nominated by David Watts. The nomination was seconded by Ben Gamel. Charles Whisenant moved to close the nominations for Secretary; seconded by David Watts.

A roll call vote was taken to close the nominations for Secretary with the following results:

Chairman - Charles Whisenant -	Yes
Vice Chairman - Ben Gamel -	Yes
Secretary – Penni Windsor -	Yes
Board Member – David Watts -	Yes
Board Member – Martha Handschumacher -	Yes

Attorney Jeff McLaughlin announced that the nominations for Secretary were closed. Attorney Jeff McLaughlin then announced that he would conduct the election for the nominee for Secretary.

A roll call vote for Penni Windsor as Secretary was taken with the following results:

Chairman – Charles Whisenant	Yes
Vice Chairman - Ben Gamel -	Yes
Secretary – Penni Windsor -	Abstain
Board Member – David Watts -	Yes
Board Member – Martha Handschumacher	Yes

Attorney McLaughlin declared Penni Windsor as the Personnel Board Secretary.

LEGAL UPDATE

Attorney Jeff McLaughlin stated there was nothing to report at this time.

STAFF REPORT

Personnel actions for the period of August 12th, 2019 to September 5th 2019 were:

There were six (6) new hires:

Tammy Richey	Appraisal Technician I	08/12/2019
Josh Day	Corrections Officer	08/20/2019
James Osby	Corrections Officer	08/20/2019
Marcus Martin	Corrections Officer	08/20/2019
Terrelle Mitchell	Deputy	08/29/2019
Wesley Damon	Equipment Operator I – Dist. #2	09/03/2019

There were six (6) terminations:

Joshua Lynch	Resigned	Equipment Operator III – Dist. 2	07/31/2019
Lorenza Bodie	Resigned	Deputy – Sheriff's Dept	08/13/2019
Lauryn Waldon	Resigned	Chief Clerk – Sheriff's Dept	08/16/2019
Heather Lindsay	Resigned	Support Clerk – Sheriff's Dept	08/16/2019
Robert Morrow	Termination	Corrections Officer	08/27/2019
Justen Staton	Resigned	Equipment Operator I – Dist. 1	08/30/2019

Leave of Absence

An individual in the Sheriff's office is out on FMLA leave due to child birth.

There was (1) demotion, for this time period.

Keisten Hammett voluntarily demoted from a Dispatcher to a Support Clerk in the Sheriff's Office.

Office Equipment

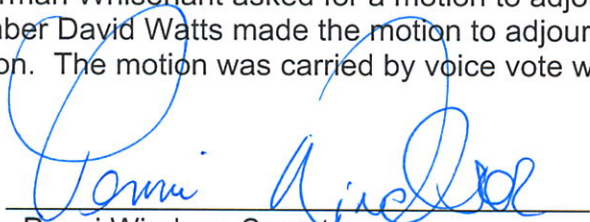
New computers, monitors and a scanner were ordered for the Personnel Office. Microsoft will no longer support the version of software that we have and our systems needed to be updated.

Invitation

Invitations was sent to Roger Spears, Deputy and Kevin Cormier, Corrections Officer in the Sheriff's Office to the September 9th, Personnel Board Meeting.

ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Board Member David Watts made the motion to adjourn. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.



Penni Windsor, Secretary
Marshall County Personnel Board
Meeting Date: September 9th, 2019

10/10/19
Date