

MARSHALL COUNTY PERSONNEL BOARD MEETING MINUTES

Monday, August 12th, 2019

The regular monthly meeting of the Marshall County Personnel Board was held on Monday, August 12th, 2019. in the Commission Chambers of the Marshall County Courthouse in Guntersville, Alabama. Chairman Charles Whisenant called the meeting to order at 5:15 P.M.

Board member(s) present: Charles Whisenant, Chairman
Ben Gamel, Vice Chairman
Penni Windsor, Secretary
David Watts, Board Member

Board member(s) absent: Martha Handschumacher, Board Member

Also, present were Attorney Jeff McLaughlin, Christy Kelley, Personnel Administrator and Personnel Assistant Janice Payne.

I. CALL TO ORDER

Chairman Charles Whisenant called the meeting to order at 5:15 P.M. Chairman Whisenant asked everyone to stand for prayer and the Pledge of Allegiance.

II. INVOCATION

The invocation was offered by Vice Chairman Ben Gamel.

III. PLEDGE OF ALLEGIANCE

Secretary Penni Windsor led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Chairman Whisenant asked for a motion to approve the meeting agenda. Secretary Penni Windsor made a motion to approve. Board Member David Watts seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

V. APPROVAL OF MINUTES

Chairman Whisenant asked for a motion to approve the minutes of the Personnel Board Meeting held on Monday July 15th, 2019. Board Member David Watts made the motion to approve the minutes of the Personnel Board meeting held on Monday, July 15th, 2019. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.

VI. PUBLIC COMMENTS

Chairman Charles Whisenant asked for Public Comments.

Sheriff Phil Sims, Chief Deputy Doug Gibbs, Assistant Chief Deputy Steve Guthrie, District 2 Commissioner Rickey Watson, Commission Chairman James Hutcheson, County Administrator Shelly Fleisher, EMA Director Anita McBurnett, Map & Appraisal Administrator Denise Houston, and Revenue Commissioner Michael Johnson. Revenue Commissioner Michael Johnson address the board about the Nepotism Policy. It was decided that the Nepotism Policy would be placed on the work session agenda for the September meeting.

VII. OLD BUSINESS

There as none.

VIII. NEW BUSINESS

Personnel Board - Chairman Whisenant asked for a motion to approve the Evergreen Solutions, LLC contract from the Personnel Board. Secretary Penni Windsor made the motion to approve the Evergreen Solutions, LLC contract from the Personnel Board. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Commission - Chairman Whisenant asked for a motion to approve the request from Chairman James Hutcheson to establish an Animal Shelter Technician position at a Grade 9 (Step 1 \$10.91). Board Member David Watts made the motion to approve the request from Chairman James Hutcheson to establish an Animal Shelter Technician position at a Grade 9 (Step 1 \$10.91). Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Commission - Chairman Whisenant asked for a motion to approve the request from Chairman James Hutcheson to establish an Animal Shelter Technician job description. Chairman Ben Gamel made the motion to approve the request from Chairman James Hutcheson to establish an Animal Shelter Technician job description. Board Member David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

Commission - Chairman Whisenant asked for a motion to approve the request from Commissioner Rick Watson to add an Equipment Operator I position to District # 2. Secretary Penni Windsor made the motion to approve the request from Commissioner Rick Watson to add an Equipment Operator I position to District # 2. Board Member David Watts seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

EMA - Chairman Whisenant asked for a motion to approve the request from EMA Director Anita McBurnett to hire a Communications/IT officer in at a Step 3 (\$16.55) on the pay scale. The item died, due to a lack of motion.

Personnel Board - Chairman Whisenant asked for a motion to approve the request for a Public Hearing before the October regular meeting for discussion of Section 11.2.3.1 - Compensatory Time in the Marshall County Personnel Handbook. Secretary Penni Windsor made the motion to approve the request for a Public Hearing before the October regular meeting for discussion of Section 11.2.3.1 - Compensatory Time in the Marshall County Personnel Handbook. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no “nay” votes being cast.

LEGAL UPDATE

Attorney Jeff McLaughlin stated there was nothing to report at this time.

STAFF REPORT

Personnel actions for the period of July 12th, 2019 to August 9th 2019 were:

There were three (3) new hires:

Thomas J. Robinson	Corrections Officer	07/18/2019
Taylor S. Phillips	Corrections Officer	08/05/2019
Roy H. Hollis	School Resource Officer P/T	08/07/2019

There were two (2) terminations:

Anita Gasaway	Resigned – Health	Corrections Officer	06/09/2019
Cody Wilson	Resigned – Other Employment	Corrections Officer	06/12/2019

Leave of Absence

An individual in the Sheriff's office is out on paid administrative leave during an internal investigation.

There were (1) promotion, for this time period.

Mark Askew was promoted from an Equipment Operator III position in District 2, to the District Foreman on 07/22/2019.

Wellness Screening

We met our 80% screening requirement to receive the Local Government discount for the County.

Board Officer Elections

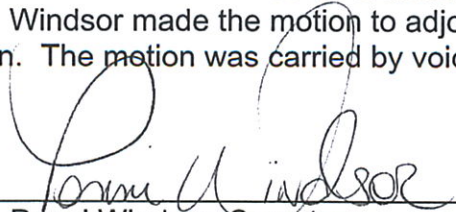
Board Officer elections will take place in the September board meeting for the FY 19-20.

Invitation

An invitation was sent to Debra Millwood, Account Clerk I in the Commission office to attend the August 12th, Personnel Board Meeting.

ADJOURNMENT

Chairman Whisenant asked for a motion to adjourn the Personnel Board meeting. Secretary Penni Windsor made the motion to adjourn. Vice Chairman Ben Gamel seconded the motion. The motion was carried by voice vote with no "nay" votes being cast.



Penni Windsor, Secretary
Marshall County Personnel Board
Meeting Date: August 12th, 2019



Date